

Present – Jane Ransley, Bina Mooker, Ken Powell, Jean Powell

Apologies – None

Meetings – It was explained that the majority of people could meet Friday morning and because 4 slips were returned for Thursday morning, I, Jean Powell thought it would be good to hold 2 meetings so as to not leave anyone out. However, only 2 people(who returned slips) turned up to the meeting. It was suggested the parent council could all meet one evening per term to prepare an agenda for the following terms activities.

Formalising Parent Council – All present agreed that formalising the parent council was a good move and agreed with joining PTA UK. We discussed the benefits of this, i.e. applying for charity status.

Jean explained the roles needed to be filled, Chair, Secretary, Treasurer and bank signatories. Both Jane and Bina offered to take on the role of treasurer and bank signatory if everyone else agreed to it. This will be taken forward to the next meeting.

Jane and Bina agreed to have a DBS (former CRB) check if needed

Jean will email a model constitution and the roles and responsibilities of a committee member to everyone and get feedback at the next meeting.

School Fair Dates – The Christmas fair has been booked for 11/12/14 in the school hall but other dates will be arranged at the meeting tomorrow and the minutes of that meeting will be sent to everyone. Bina and Jane have offered to run a stall at the Christmas Fair. (A biscuit decorating table)

Notice Board – I would like to request a notice board for the parent council to use. All thought this was a good idea.

Stage – All thought we need to buy the stage in time for the Christmas plays if we had the money for it.

Jean will let Jane and Bina know when the next meeting is.